

# RECREATIONAL DEVICE ANNUAL REGISTRATION

Owner: Complete and Submit by January 1st Each Year

State of Alaska DOLWD Mechanical Inspection Section

## OWNER/OPERATOR INFORMATION

|                 |       |                           |     |
|-----------------|-------|---------------------------|-----|
| COMPANY NAME    |       | OWNER/OPERATOR NAME       |     |
| MAILING ADDRESS | CITY  | STATE                     | ZIP |
| PHONE NUMBER    | EMAIL | OTHER CONTACT INFORMATION |     |

## TYPE OF DEVICE (If this is a new device or modification, see page 2)

|                                         |                                              |                                                                            |                            |
|-----------------------------------------|----------------------------------------------|----------------------------------------------------------------------------|----------------------------|
| <input type="checkbox"/> Amusement Ride | <input type="checkbox"/> Tramway or Ski Lift | <input type="checkbox"/> NEW / MODIFICATION                                |                            |
| DEVICE NAME (as used)                   | MANUFACTURER                                 | SERIAL NUMBER                                                              |                            |
| DEVICE NAME (per manufacturer)          | YEAR BUILT                                   | MODIFICATIONS?<br><input type="checkbox"/> NO <input type="checkbox"/> YES | ALASKA JURISDICTION NUMBER |

## LOCATION INFORMATION

|                                              |             |                                                                        |                          |
|----------------------------------------------|-------------|------------------------------------------------------------------------|--------------------------|
| Location(s) of use for the public and dates. |             | <input type="checkbox"/> Fixed Location (Fixed: Enter only Location 1) | *Medical Facility?       |
| LOCATION 1                                   | FROM (DATE) | TO (DATE)                                                              | <input type="checkbox"/> |
| LOCATION 2                                   | FROM (DATE) | TO (DATE)                                                              | <input type="checkbox"/> |
| LOCATION 3                                   | FROM (DATE) | TO (DATE)                                                              | <input type="checkbox"/> |
| LOCATION 4                                   | FROM (DATE) | TO (DATE)                                                              | <input type="checkbox"/> |
| LOCATION 5                                   | FROM (DATE) | TO (DATE)                                                              | <input type="checkbox"/> |

Submit an additional page if more than five locations. Resubmit this form 15 days prior to any change of schedule.

\*Check the box if a medical facility exists within immediate proximity (4 minutes) to the site. (8 AAC 78.150)

If unchecked, list two individuals who carry a valid First Aid Card available to render aid. (amusement rides only)

|                      |                      |
|----------------------|----------------------|
| FIRST AID CARDHOLDER | FIRST AID CARDHOLDER |
|----------------------|----------------------|

Refer to Alaska Statute 05.20.010-120 and 8 AAC 78 for requirements.

Qualifying recreational devices must be registered annually and inspected annually by a qualified inspector certified by the department.

Forms and information may be found at our website: <https://labor.alaska.gov/lss/mihome.htm>

Annual inspection certificate must be issued prior to operation for the public. Third-party inspectors must directly submit inspection reports to the department within 15 days of inspection. Please allow 5-10 business days for processing before inspection certificate is issued.

## SIGNATURE BLOCK

|                          |              |      |
|--------------------------|--------------|------|
| OWNER/OPERATOR SIGNATURE | PRINTED NAME | DATE |
|--------------------------|--------------|------|

Submit this form on or before January 1 of each year, no less than 30 days prior to operation.

Email this form to:

**MI@ALASKA.GOV**

OR

Mail to: **Mechanical Inspection**

**1251 Muldoon Road, Suite 113  
Anchorage, AK 99504**

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## RECREATIONAL DEVICE ANNUAL REGISTRATION

### Page 2: New Installations or Modifications of Tramways and Fixed Equipment

State of Alaska DOLWD Mechanical Inspection Section

#### OWNER/OPERATOR INFORMATION

COMPANY NAME

OWNER/OPERATOR NAME

#### NEW CONSTRUCTION

To ensure that a new tramway does not pose a danger to employees of the owner or operator or to the public, plans for new tramway construction must be approved and sealed by an engineer who is registered under AS 08.48 and who is competent in the appropriate equipment design.

These plans must be submitted and approved by the department in writing before the equipment is ordered.

The plans must be in compliance with B77.1-2017, American National Standard for Passenger Ropeways - Aerial Tramways, Aerial Lifts, Surface Lifts, Tows and Conveyors - Safety Standard, as adopted by 8 AAC 78.250.

The department will respond within 15 working days from plan submission to approve or notify the operator of any deficiencies.

☐ Plans are included with this document for review.

☐ Plans will be submitted at a later date.

☐ Not Applicable. Manufactured device.

Copy of manufacturer's manual attached.

#### MODIFICATIONS

To ensure that the modification does not pose a danger to employees of the owner or operator or the public, a modification to a tramway must be approved and sealed by an engineer who is registered under AS 08.48 and who is competent in the appropriate equipment design.

These plans must be submitted and approved by the department in writing before the modification begins.

The plans must be in compliance with B77.1-2017, American National Standard for Passenger Ropeways - Aerial Tramways, Aerial Lifts, Surface Lifts, Tows and Conveyors - Safety Standard, as adopted by 8 AAC 78.250.

The department will respond within 15 working days from plan submission to approve or notify the operator of any deficiencies.

☐ Plans are included with this document for review.

☐ Plans will be submitted at a later date.

#### ACCEPTANCE INSPECTION

Before it is used by the public, a newly constructed tramway or a modification to a tramway must be subjected to an acceptance inspection. Acceptance inspections shall be witnessed by an inspector or a tramway specialist and the engineer that approved and sealed the plans provided to the department.

For an acceptance inspection under (e) of this section, the amusement or tramway specialist shall submit the inspection report to the department. Upon review of the report, if the department determines that the device complies with 8 AAC 78, the department will issue to the owner or operator a certificate of operation.