



**ALASKA DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
WAGE AND HOUR
NON-PROFIT RESIDENTIAL SUMMER CAMP REGISTRATION**

All Non-profit camp employers must register to use minimum wage exemption allowed under AS 23.10.070(3), complete and submit this form to statewide.wagehour@alaska.gov.

Name of Non-profit employer _____ DATE _____
 Mailing address _____
 Name of Camp _____
 Mailing address of camp _____
 Physical address of camp _____
 Proof of non-profit status provided _____
 Number of weeks of annual operation _____
 Description of creative, recreational and educational opportunities provided to campers _____

(Check boxes below to acknowledge and agree to terms)

We understand the requirements in AS 23.10.070(3) and 8 AAC 15.126 and affirm that the exemption from minimum wage will only be used for employees at the residential summer camp that meet all four (4) of the following criteria: *(Note: all relevant statutes and regulation are available on the back of this form).*

- (1) The employee works for non-profit for no more than 12 weeks in a calendar year;
- (2) The employee works at the summer residential camp;
- (3) The employee receives room and board in addition to weekly wage;
- (4) The employee receives 80% minimum wage x 40 hour weekly, or 50% of minimum wage x # total hours worked.

We further agree that we understand if at any time the employee no longer meets one of the criterial listed above the employee no longer qualifies for the exemption and will be paid minimum wage for all hours worked.

We affirm that the non-profit residential summer camp listed above meets the definition under 8 AAC 15.910? *(Note: all relevant statutes and regulation are available on the back of this form).*

We further acknowledge that the department can deny our registration at any time, if after an investigation it finds we failed to follow the requirements contained here.

Additional Comments: _____

Employer Authorized Representative: _____ Title _____

Employer Authorized Representative Signature: _____ Date _____

Employer Authorized Representative email: _____

Submit completed application to statewide.wagehour@alaska.gov

APPROVED _____ DENIED _____ Date _____

By _____

Comments _____

Exemption from Minimum wage for Non-Profit Residential Summer Camp Statutes and Regulations

AS 23.10.070 Exemptions from minimum wage.

To the extent necessary to prevent curtailment of opportunities of employment, the commissioner may by regulations or orders provide for the employment at wages lower than the minimum wage prescribed in AS 23.10.050 - 23.10.150 of

- (3) an individual employed by a nonprofit organization for not more than 12 weeks in a calendar year at a residential summer camp who receives room and board in addition to a weekly wage that is equal to or greater than
 - (A) 80 percent of the minimum hourly wage established under AS 23.10.065(a), multiplied by 40 hours;
 - or
 - (B) 50 percent of the minimum wage established under AS 23.10.065(a) multiplied by the total hours worked in the week by the individual.

8 AAC 15.126. Minimum wage exemption for non-profit residential summer camp employees. (a) An employee of a non-profit residential summer camp is exempt from the minimum wage requirement set out in AS 23.10.065 if the residential summer camp employee

- (1) is not employed by the non-profit organization for longer than 12 weeks in a calendar year;
- (2) works at the non-profit residential summer camp; and
- (3) receives room and board in addition to a weekly wage in the amount set out in AS

23.10.070(3).

(b)-A non-profit residential summer camp must complete a one-time registration with the department to receive an exemption under (a) of this section. The registration must include

- (1) completion of an application provided by the department, which includes all required information and signed by the employer; and
- (2) Proof of the residential summer camp's non-profit status.

(c)The department will approve registration of a non-profit residential camps that meet the definition of "summer camp" set out under 8 AAC 15.910(a) , and that meets the requirements of AS 23.10.070(3) and this section.

8 AAC 15.910. Definitions:

- (24) "summer camp" means a seasonal, non-profit, residential camp that provides
 - (A) creative recreational and educational opportunities;
 - (B) a program of activities for campers;
 - (C) sustained supervision of campers; and
 - (D) trained leadership tasked with educating campers.