

**Department of Labor and Workforce Development
ALASKA LABOR RELATIONS AGENCY**

***2016 Mailing List Update, Notice of Contract Filing Requirement,
and Notice of Annual Reporting Requirement!***

Mailing List Update. - The Alaska Labor Relations Agency is updating the contact information contained in our mailing list database. Our records indicate that you have received correspondence or are interested in having other information relating to the Agency or the Public Employment Relations Act (PERA) sent to you or your organization. If you want to continue receiving this information, or if others in your organization want to begin receiving information, you **MUST** let us know. This information will be added to ALRA's mailing list database that is used to mail the pamphlet 900 (statutes and regulations), the ALRA Annual Report, and other publications from time to time.

So that we can correctly identify you in our records, please give us the 1 to 5 digit number that is printed just above your name on the mailing label that you received. Please complete the form below and return it to the Agency as soon as possible. If you prefer, this information can also be returned by e-mail or fax. To respond by e-mail, go to <http://labor.state.ak.us/laborr/forms.htm>, open the form "**mailing update request with contract filing.pdf**", complete it and e-mail it as an attachment to Labor.Relations@alaska.gov

Notice of Contract Filing Requirement - 8 AAC 97.500. - Public employers who have entered into a collective bargaining agreement under 23.40.070—23.40.260 or AS 42.40.720 -- 42.40.890 must file a copy of the agreement and any amendments no later than **60 days after execution of the agreement or amendment.** **For the Agency's records, please list the name of each labor organization with whom you have a collective bargaining agreement, and the effective dates (beginning and ending) of each contract.** Add additional pages if necessary.

Labor Organization: _____
Collective Bargaining Agreement dates: _____
Labor Organization: _____
Collective Bargaining Agreement dates: _____
Labor Organization: _____
Collective Bargaining Agreement dates: _____

Notice of Annual Reporting Requirement for Religious Exemption- 8 AAC 97.310- Within 30 days after the end of its fiscal year, a labor organization or employee association with a bargaining unit that includes one or more exempt employees shall submit to the agency, on a form prescribed by the agency, an annual report showing proof of contributions to one or more of the designated charitable organizations. You may obtain a copy of this form on the agency website listed below or by requesting a copy be sent to you.

Labor Union/Employee Association please provide your Fiscal Year information: Begins _____ Ends _____

If you have any questions, please contact a staff member by e-mail or call the Agency 907-269-4895. Your cooperation is appreciated.

MAIL FORM TO: Alaska Labor Relations Agency OR FAX TO: 907-269-4898
3301 Eagle Street, Suite 206 OR E-MAIL TO: Labor.Relations@alaska.gov
Anchorage, Alaska 99503

If your address has changed or your mailing label is incorrect, please provide COMPLETE contact information.

Mail ID number: _____ *(found on mailing label)*

PLEASE KEEP ME ON YOUR MAILING LIST: _____ **YES** _____ **NO, PLEASE REMOVE ME** _____
Please replace the current name on mailing list with my name _____
Please add me to your mailing list. _____

Name: _____ Title: _____

Organization: _____

Address: _____

Telephone: _____ Fax number: _____

E-mail address: _____

Please visit the ALRA home page at <http://www.labor.state.ak.us/laborr/home.htm> for more information regarding Decisions and Orders, Annual Reports, Pamphlet 900 (containing Statutes and Regulations), and Public Board meetings dates.

Alaska Labor Relations Agency
3301 Eagle Street, Suite 206
Anchorage, Alaska 99503

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