



## ALASKA NEW HIRE REPORT

### These simple steps can save you money!

- Report every time you hire a new employee, or an employee returns to work after layoff
- Submit report to Child Support Enforcement Division within 20 days of hiring a new employee, or when a worker returns to work
- **Report Actual "Date of Hire"** – the most recent date this individual began work, or returned to work after a break. NOT the first payday

### How will this save you money?

- By helping us detect and/or prevent UI Fraud
- Unemployment Insurance Fraud is a **billion-dollar** industry costing **YOU**, the employer, higher than necessary tax rates
- With our access to the New Hire information we can determine if individuals are working while claiming benefits
- If those individuals are not reporting earnings; they could be committing UI Fraud. **WE CAN STOP THEM!**

For filing instructions and New Hire report forms,  
please go to <http://www.csed.state.ak.us> and click on  
"**Employer Information**" or call (877) 269-6685